



International Peace Support Training Centre

CONSULTANCY TO DEVELOP A STRATEGIC PLAN FOR IPSTC

The International Peace Support Training Centre (IPSTC) was established to enhance operational capacity for peacekeeping through training, education and research for the benefit of military, police, and civilian staff.

The centre wishes to engage a competent candidate/organisation on a short-term contractual basis in the following position:

CONSULTANT

1. Objectives

The overall objective of this consultancy is to develop a Strategic Plan to ensure that IPSTC fulfils its mandate.

2. Scope of Work

The scope of work for the Consultant will include but not be limited to:

- Undertaking a situation analysis of IPSTC operations to date;
- Reviewing the vision and mission based on IPSTC mandate;
- Designing and facilitating the various elements of the planning process;
- Undertaking stakeholder mapping and analysis;
- Securing input from diverse stakeholders;
- Identifying focus areas and develop strategic objectives and key result areas;
- Proposing a strategy for achieving the strategic objectives and key results;
- Developing a Results and Resources Framework for the plan period;
- Holding stakeholder meeting(s) to validate the draft Strategic Plan;
- Finalize a Strategic plan and submit to the IPSTC Centre Management Board (CMB).

3. Deliverables

- Report on the process including stakeholder consultations and workshops.
- Presentation of an initial draft strategic plan to the IPSTC –CMB.
- A strategic plan including a results and resources framework.

4. Time Span

This assignment is expected to be carried out for a period of **20 days**.

5. Institutional Arrangements

The Consultant will report directly to the Centre Management Board. IPSTC will provide relevant background documents necessary for the assignment and shall be responsible for the coordination of meetings and other activities under the Consultancy.

6. Expertise

- **Academic Qualifications**

At least a master's degree in a relevant field in the area of planning, public policy, development studies and

- **Experience**

- At least ten years professional experience in strategic planning and management.
- Demonstrated experience in working with government partners and other stakeholders in public sector development programs and strategic plan development.

- **Skills and Competencies:**

- Ability to work with minimal supervision;
- High level written and oral communications skills in English;
- Must be result-oriented, a team player, exhibiting high levels of enthusiasm, tact, diplomacy and integrity;
- Demonstrate excellent interpersonal and professional skills in interacting with government and development partners.
- Previous background in Peace and Security field will be an added advantage;
- Skills in facilitation of stakeholder engagements/workshops;
- Evidence of having undertaken similar assignments;
- Experience in research, policy development, management and programming-related work.

How to Apply:

Applications including cover letter, CVs, copies of relevant certificates, testimonials and references.

Director
International Peace Support Training Centre
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Deadline for submitting applications is **16th September 2019** Only short-listed candidates will be contacted to undergo a selection board interview.